California Government Code (GC) Section 26905 requires the auditor to reconcile the cash and investment accounts on a monthly basis to determine that the amounts in those accounts as stated on the books of the treasurer are in agreement with the amounts in those accounts as stated on the books of the auditor.

In our opinion, the Auditor-Controller complied in all material respects with the requirements of California Government Code Section 26905 for the quarter ended December 31, 2012.
**Independence**  
**Objectivity**  
**Integrity**

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**Internal Audit Department**


**Providing Facts and Perspectives Countywide**

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**RISK BASED AUDITING**

<table>
<thead>
<tr>
<th>Name</th>
<th>Certifications</th>
</tr>
</thead>
</table>
| Dr. Peter Hughes   | Ph.D., MBA, CPA, CCEP, CITP, CIA, CFE, CFF, CGMA, Certified Compliance & Ethics Professional (CCEP)  
| Director           | Certified Information Technology Professional (CITP)  
|                    | Certified Internal Auditor (CIA)  
|                    | Certified Fraud Examiner (CFE)  
|                    | Certified in Financial Forensics (CFF)  
|                    | Chartered Global Management Accountant (CGMA)  
| E-mail             | peter.hughes@iad.ocgov.com |

| Eli Littner        | CPA, CIA, CFE, CFS, CISA, Certified Fraud Specialist (CFS)  
| Deputy Director    | Certified Information Systems Auditor (CISA) |

| Michael Goodwin    | CPA, CIA  
| Senior Audit Manager |  

| Alan Marcum       | MBA, CPA, CIA, CFE  
| Senior Audit Manager |  

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**Hall of Finance & Records**

12 Civic Center Plaza, Room 232  
Santa Ana, CA 92701

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To access and view audit reports or obtain additional information about the OC Internal Audit Department, visit our website: [www.ocgov.com/audit](http://www.ocgov.com/audit)

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**OC Fraud Hotline (714) 834-3608**
Letter from Dr. Peter Hughes, CPA

Transmittal Letter

Audit No. 1249-B March 26, 2013

TO: Jan Grimes, Chief Deputy Auditor-Controller

FROM: Dr. Peter Hughes, CPA, Director
Internal Audit Department

SUBJECT: Quarterly Audit of Auditor-Controller’s Cash and Investment Reconciliation Compliance for the Quarter Ended December 31, 2012

At your request, we have completed the Quarterly Audit of the Auditor-Controller’s Cash and Investment Reconciliation Compliance. Attached is a copy of our report for the quarter ended December 31, 2012. California Government Code (GC) Section 26905 requires the auditor to reconcile the cash and investment accounts on a monthly basis to determine that the amounts in those accounts as stated on the books of the treasurer are in agreement with the amounts in those accounts as stated on the books of the auditor. In our opinion, the Auditor-Controller complied in all material respects with the requirements of California Government Code Section 26905 for the quarter ended December 31, 2012.

Each month I submit an Audit Status Report to the Board of Supervisors (BOS) where I detail any material and significant audit findings released in reports during the prior month and the implementation status of audit recommendations as disclosed by our Follow-Up Audits. Accordingly, the results of this audit will be included in a future status report to the BOS.

Additionally, we will request that the Auditor-Controller’s Office complete a Customer Survey of Audit Services. You will receive the survey shortly after the distribution of our final report.

Attachments

Other recipients of this report listed on the Independent Auditor’s Report on page 2.
Quarterly Audit of Auditor-Controller’s
Cash and Investment Reconciliation Compliance
Audit No. 1249-B

For the Quarter Ended
December 31, 2012
INDEPENDENT AUDITOR’S REPORT

March 26, 2013 

Members, Board of Supervisors
Hall of Administration
333 W. Santa Ana Blvd., 5th Floor
Santa Ana, CA 92701

We have examined the Orange County Auditor-Controller’s reconciliations of cash and investment accounts for compliance with the California Government Code (GC) Section 26905, pursuant to GC Section 26920(a)(2), for the quarter ended December 31, 2012. California Government Code (GC) Section 26905 requires the auditor to reconcile the cash and investment accounts on a monthly basis to determine that the amounts in those accounts as stated on the books of the treasurer are in agreement with the amounts in those accounts as stated on the books of the auditor. The Orange County Auditor-Controller’s management is responsible for compliance with those requirements. Our responsibility is to express an opinion on the Orange County Auditor-Controller’s compliance based on our examination.

Our examination was made in accordance with the attestation standards established by the American Institute of Certified Public Accountants, and accordingly included examining, on a test basis, evidence supporting the Orange County Auditor-Controller’s cash and investment reconciliations for compliance with the above specified requirements and performing such other procedures as considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Orange County Auditor-Controller’s compliance with specified requirements.

In our opinion, the Orange County Auditor-Controller complied, in all material respects, with the aforementioned requirements for the quarter ended December 31, 2012.

This report is intended solely for the information and use of the Orange County Auditor-Controller and is not intended to be and should not be used by anyone other than the specified parties. However, this report is a matter of public record and its distribution is not limited.

Respectfully Submitted,

Dr. Peter Hughes, CPA, Director
Internal Audit Department
Independent Auditor’s Report

Distribution Pursuant to Audit Oversight Committee Procedure No. 1:

Members, Board of Supervisors
Members, Audit Oversight Committee
Robert J. Franz, Interim County Executive Officer
Shari L. Freidenrich, Treasurer-Tax Collector
Paul C. Gorman, Chief Assistant Treasurer-Tax Collector
Victoria Ross, Director, A-C/Central Accounting Operations
Autumn McKinney, Manager, A-C/Accounting & Financial Reporting
Nancy N. Ishida, Audit Manager, A-C/Internal Audit
Cindy Wong, Senior Manager, A-C/General Ledger
Foreperson, Grand Jury
Susan Novak, Clerk of the Board of Supervisors
Vavrinek, Trine, Day & Co., County External Auditor
COUNTY OF ORANGE
SUMMARY OF CASH AND INVESTMENT RECONCILIATION
COMPLIANCE REQUIREMENTS
For the Quarter Ended December 31, 2012

The cash and investment reconciliation compliance requirements in the California Government Code Section 26905 & 26920 are as follows:

California Government Code:

- **Section 26905**
  Not later than the last day of each month, the auditor shall reconcile the cash and investment accounts as stated on the auditor’s books with the cash and investment accounts as stated on the treasurer’s books as of the close of business of the preceding month to determine that the amounts in those accounts as stated on the books of the treasurer are in agreement with the amounts in those accounts as stated on the books of the auditor.

- **Section 26920(a)**
  (a) At least once in each quarter, the county auditor shall perform, or cause to be performed, a review of the treasurer’s statement of assets in the county treasury. Each county shall fund and allocate the cost of the review in accordance with that county’s established budgetary practice. The auditor’s review shall be accomplished in accordance with the appropriate professional standards, as determined by the county auditor. The treasurer shall prepare a statement showing the amount and type of assets in the county treasury as of the date of the review. The review shall include:

  2. Verifying that the records of the county treasurer and auditor are reconciled pursuant to Section 26905.