

**ROSSMOOR COMMUNITY  
SERVICES DISTRICT**

**FINANCIAL STATEMENTS**

**WITH INDEPENDENT  
AUDITOR'S REPORT**

**JUNE 30, 2019**

**Rossmoor Community Services District**

**Financial Statements with Independent Auditor's Report  
June 30, 2019**

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ROGERS, ANDERSON, MALODY & SCOTT, LLP  
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

735 E. Carnegie Dr. Suite 100  
San Bernardino, CA 92408  
909 889 0871 T  
909 889 5361 F  
ramscpa.net

## *Independent Auditor's Report*

### **PARTNERS**

Brenda L. Odle, CPA, MST  
Terry P. Shea, CPA  
Scott W. Manno, CPA, CGMA  
Leena Shanbhag, CPA, MST, CGMA  
Bradferd A. Welebir, CPA, MBA, CGMA  
Jay H. Zercher, CPA (Partner Emeritus)  
Phillip H. Waller, CPA (Partner Emeritus)  
Kirk A. Franks, CPA (Partner Emeritus)

### **DIRECTORS**

Jenny Liu, CPA, MST

### **MANAGERS / STAFF**

Charles De Simoni, CPA  
Gardenya Duran, CPA  
Brianna Schultz, CPA  
Jingjie Wu, CPA  
Evelyn Morentin-Barcena, CPA  
Jin Gu, CPA, MT  
Veronica Hernandez, CPA  
Tara R. Thorp, CPA, MSA  
Laura Arvizu, CPA

Board of Directors  
Rossmoor Community Services District  
Rossmoor, California

### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Rossmoor Community Services District (the District), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *State Controller's Minimum Audit Requirement for California Special Districts*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor

### **MEMBERS**

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considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the State Controller's Office and state regulations governing special districts.

### ***Other Matters***

#### *Required Supplementary Information*

Management has omitted the *Management's Discussion and Analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements as a whole. The accompanying major fund budgetary comparison schedules and the Statement of Changes in Fiduciary Assets and Liabilities - Agency Fund are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The major fund budgetary comparison schedules and the Statement of Changes in Fiduciary Assets and Liabilities - Agency Fund are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 2, 2019, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provision of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Rogers, Anderson, Malody & Scott, LLP.*

San Bernardino, California  
October 2, 2019

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**Rossmoor Community Services District**

**Statement of Net Position  
June 30, 2019**

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	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and investments	\$ 980,616
Taxes receivable	13,497
Accounts receivable	55,000
Interest receivable	6,931
Capital assets not being depreciated	2,865,158
Capital assets being depreciated, net	<u>1,675,150</u>
 Total assets	 <u>5,596,352</u>
<b>LIABILITIES</b>	
Accounts payable	43,435
Deposits	3,870
Noncurrent liabilities:	
Due within one year	30,838
Due in more than one year	<u>14,558</u>
 Total liabilities	 <u>92,701</u>
<b>NET POSITION</b>	
Net investment in capital assets	4,527,293
Unrestricted	<u>976,358</u>
 Total net position	 <u><u>\$ 5,503,651</u></u>

The accompanying notes are an integral part of these financial statements.



**Rossmoor Community Services District**

**Statement of Activities  
For the Year Ended June 30, 2019**

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<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>	
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>
Governmental activities:			
General government	\$ 884,188	\$ -	\$ -
Public services	251,712	55,000	-
Parks and recreation	587,612	168,964	-
Interest and fiscal charges	<u>1,066</u>	<u>-</u>	<u>-</u>
Total governmental activities	<u>\$ 1,724,578</u>	<u>\$ 223,964</u>	<u>\$ -</u>

General revenues:  
Taxes:  
    Property  
    Special assessments  
Investment income  
Other

Total general revenues

Change in net position

Net position, beginning of year

Net position, end of year

The accompanying notes are an integral part of these financial statements.

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<u>Capital Grants and Contributions</u>	<u>Net Governmental Activities</u>
\$ -	\$ (884,188)
-	(196,712)
-	(418,648)
-	(1,066)
<u>\$ -</u>	<u>(1,500,614)</u>

993,932
346,319
21,397
<u>21,098</u>
<u>1,382,746</u>
(117,868)
<u>5,621,519</u>
<u><u>\$ 5,503,651</u></u>

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**Rossmoor Community Services District**

**Balance Sheet  
Governmental Funds  
June 30, 2019**

	<u>General</u> <i>Fund 10</i>	<u>Capital Projects Capital Projects Contributions</u> <i>Fund 40</i>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash and investments	\$ 975,176	\$ 5,440	\$ 980,616
Receivables:			
Accounts	55,000	-	55,000
Taxes	13,497	-	13,497
Interest	6,931	-	6,931
Total assets	<u>\$ 1,050,604</u>	<u>\$ 5,440</u>	<u>\$ 1,056,044</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	\$ 43,435	\$ -	\$ 43,435
Deposits	3,870	-	3,870
Total liabilities	<u>47,305</u>	<u>-</u>	<u>47,305</u>
Fund balances:			
Assigned to:			
Capital projects	-	5,440	5,440
Unassigned	1,003,299	-	1,003,299
Total fund balances	<u>1,003,299</u>	<u>5,440</u>	<u>1,008,739</u>
Total liabilities and fund balances	<u>\$ 1,050,604</u>	<u>\$ 5,440</u>	<u>\$ 1,056,044</u>

The accompanying notes are an integral part of these financial statements.

**Rossmoor Community Services District**

**Reconciliation of the Balance Sheet of  
Governmental Funds to the Statement of Net Position  
June 30, 2019**

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<b>Fund balances of governmental funds</b>	\$ 1,008,739
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	4,540,308
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.	
Compensated absences	(32,381)
Loan payable	<u>(13,015)</u>
<b>Net position of governmental activities</b>	<u><u>\$ 5,503,651</u></u>

The accompanying notes are an integral part of these financial statements.

**Rossmoor Community Services District**

**Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Year Ended June 30, 2019**

	General <i>Fund 10</i>	<u>Capital Projects</u> Capital Projects Contributions <i>Fund 40</i>	Total Governmental Funds
<b>REVENUES</b>			
Taxes	\$ 993,932	\$ -	\$ 993,932
Special assessments	346,319	-	346,319
Intergovernmental	55,000	-	55,000
Charges for services	168,964	-	168,964
Investment income	21,397	-	21,397
Other	21,098	-	21,098
	<u>1,606,710</u>	<u>-</u>	<u>1,606,710</u>
<b>EXPENDITURES</b>			
Current:			
General government	888,468	-	888,468
Public services	251,712	-	251,712
Parks and recreation	367,920	9,848	377,768
Capital outlay	44,612	64,357	108,969
Debt service:			
Principal retirement	-	5,500	5,500
Interest and fiscal charges	-	1,066	1,066
	<u>1,552,712</u>	<u>80,771</u>	<u>1,633,483</u>
Excess of revenues over (under) expenditures	53,998	(80,771)	(26,773)
<b>OTHER FINANCING SOURCES</b>			
Transfers in	-	60,000	60,000
Transfers out	(60,000)	-	(60,000)
	<u>(60,000)</u>	<u>60,000</u>	<u>-</u>
Net change in fund balances	(6,002)	(20,771)	(26,773)
Fund balances, beginning of year	<u>1,009,301</u>	<u>26,211</u>	<u>1,035,512</u>
Fund balances, end of year	<u>\$ 1,003,299</u>	<u>\$ 5,440</u>	<u>\$ 1,008,739</u>

The accompanying notes are an integral part of these financial statements.

**Rossmoor Community Services District**

**Reconciliation of the Statement of Revenues, Expenditures and Changes in  
Fund Balances of Governmental Funds to the Statement of Activities  
For the Year Ended June 30, 2019**

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**Net change in fund balances - total governmental funds** \$ (26,773)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense or are allocated to the appropriate functional expense when the cost is below the capitalization threshold. This is the amount by which depreciation expense (\$175,080) exceeded capitalized capital outlay (\$74,205) in the current period. (100,875)

The additions to and repayment of the principal of long-term debt consumes the current financial resources of governmental funds. However, they have no effect on net position.

Principal payments on loan payable 5,500

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Decrease in compensated absences 4,280

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**Change in net position of governmental activities** \$ (117,868)

The accompanying notes are an integral part of these financial statements.

**Rossmoor Community Services District**

**Statement of Fiduciary Assets and Liabilities**

**Agency Fund**

**June 30, 2019**

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	<u>Special Assessment <i>Fund 50</i></u>
<b>ASSETS</b>	
Cash and investments	\$ 251,301
Investments held by fiscal agents	369,900
Assessments receivable	<u>2,932</u>
 Total assets	 <u><u>\$ 624,133</u></u>
 <b>LIABILITIES</b>	
Due to bondholders	<u><u>\$ 624,133</u></u>

The accompanying notes are an integral part of these financial statements.



## Rossmoor Community Services District

### Notes to Financial Statements June 30, 2019

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#### Note 1: Summary of Significant Accounting Policies

##### A. Reporting Entity

On November 4, 1986, the territory of the unincorporated Rossmoor Community approved the order adopted on June 25, 1986 by the Board of Supervisors of the County of Orange ordering a reorganization resulting in the formation of the Rossmoor Community Services District (the District). The District was formed to acquire, provide and maintain public recreation facilities and services, street lighting, and, subject to the consent of the County of Orange, installation and maintenance of median landscaping, aesthetic trimming of parkway trees, and street sweeping.

Upon formation on January 1, 1987, the District assumed responsibility for the various services formerly provided by Community Service Area Number 21 and assumed all assets and liabilities, including real property, from Community Service Area Number 21.

The District is governed by a five member Board of Directors elected by the registered voters within the District boundaries.

##### B. Basis of Presentation – Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The District has no business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The fund financial statements provide information about the District's funds, including its fiduciary fund. Separate statements for each fund category – governmental and fiduciary – are presented. The fiduciary fund is excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The District has elected to report the Capital Projects Contributions Fund as a major fund since the District only reports two governmental funds.

## Rossmoor Community Services District

### Notes to Financial Statements June 30, 2019

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#### Note 1: Summary of Significant Accounting Policies (continued)

##### B. Basis of Presentation – Government-wide and Fund Financial Statements (continued)

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. The general operating expenses not paid through other funds are paid from this fund. This fund correlates with Fund 10 in the District's annual budget.

The Capital Projects Contributions Fund is used for the financing and construction of the District's public facilities. This fund correlates with Fund 40 in the District's annual budget.

Additionally, the District reports the following fund types:

##### Fiduciary Fund:

The Agency Fund is used to account for assets held by the District as an agent for other parties and agencies. The assets held are related to the series 1993 park improvement bonds, which are the liability of the property owners and are secured by liens against the assessed properties. This fund correlates with Fund 50 in the District's annual budget.

Certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements.

##### C. Measurement Focus and Basis of Accounting

The government-wide and fiduciary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

## Rossmoor Community Services District

### Notes to Financial Statements June 30, 2019

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#### Note 1: Summary of Significant Accounting Policies (continued)

##### C. Measurement Focus and Basis of Accounting (continued)

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds.

Property taxes, special assessments, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal year. All other revenue items are considered to be measurable and available only when cash is received by the District.

The District follows all pronouncements of the Governmental Accounting Standards Board (GASB).

The following fund balance classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.
- Restricted – amounts constrained to specific purposes by their providers (such as grantors, bondholders and higher levels of government), through constitutional provisions or by enabling legislation.
- Committed – amounts constrained to specific purposes by a government itself, using the highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint.
- Assigned – amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- Unassigned – amounts that are for any purpose; positive amounts are reported only in a general fund.

## Rossmoor Community Services District

### Notes to Financial Statements June 30, 2019

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#### Note 1: Summary of Significant Accounting Policies (continued)

##### C. Measurement Focus and Basis of Accounting (continued)

The District Board establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. The District has not designated any level of authority for assigning fund balance; therefore, the District Board can assign fund balance. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed. It is the District's policy to consider committed amounts to be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

##### D. Assets, Liabilities and Net Position

###### 1. Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

###### 2. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental activities columns in the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are valued at the acquisition value of the assets on the date on which they were contributed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. The District utilizes a capitalization threshold of \$5,000 and an estimated useful life in excess of two years.

###### 3. Long-Term Liabilities

In the government-wide financial statements, long-term liabilities are reported as liabilities in the applicable governmental activities statement of net position.

###### 4. Property Taxes

Property taxes are levied January 1 of each year, at which time they become an enforceable lien on real property. Taxes for the first installment are due on November 1, and are payable through December 10 without penalty. The second installment of taxes is due February 1, and becomes delinquent on April 10. Property taxes are remitted to the District from the County of Orange at various times throughout the year. Property taxes are recognized in accordance with the modified accrual basis of accounting.

## Rossmoor Community Services District

### Notes to Financial Statements June 30, 2019

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#### Note 1: Summary of Significant Accounting Policies (continued)

##### D. Assets, Liabilities and Net Position (continued)

###### 5. Investments

Investments are stated at fair value (the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date).

###### 6. Compensated Leave Benefits

Full-time District employees earn twelve sick leave days per year and ten to twenty vacation days per year depending on years of service. Part-time employees earn sick and vacation days at a pro-rated amount. Vacation days can only be used after one year of employment. Upon termination, the District is obligated to compensate employees for 100% of the accrued vacation time, and up to 80 hours of unused sick leave. Compensated absences are recorded in the long-term liabilities in the statement of net position.

###### 7. Appropriations and Encumbrances

Unexpended and unencumbered appropriations of the governmental funds automatically lapse at the end of the fiscal year for noncapital projects.

###### 8. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

##### E. Revenues

Property taxes and special assessments are collected by the County of Orange on behalf of the District and remitted to the District at various times during the year. Reimbursements from the State and the County are presented as intergovernmental revenues. Charges for services revenues represent fees collected for the use of District facilities. Investment income is derived from interest earnings and fair market value adjustments of the District's financial assets that are maintained in various investment types. Revenues not classified in one of the categories above are presented as other revenues.

Intergovernmental revenue for the year ended June 30, 2019 consists of County street sweeping reimbursements of \$55,000. These intergovernmental revenues are presented as program revenues under the public services function/program in the statement of activities.

## Rossmoor Community Services District

### Notes to Financial Statements June 30, 2019

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#### Note 2: Stewardship, Compliance and Accountability

##### A. Budgetary Data

Budgets for the General Fund and the Capital Projects Fund are prepared, approved and adopted in accordance with Section 61110 of the government code. Budgetary control is maintained at the total expenditure level of each fund. Any deficiency of budgeted revenues compared to budgeted expenditures is financed from beginning unrestricted fund balance. During the fiscal year, several nominal supplementary appropriations were necessary.

##### B. Excess of Expenditures Over Appropriations

For the year ended June 30, 2019, the expenditures in excess of appropriations (legally adopted annual budget) were as follows:

<u>Fund</u>	<u>Expenditures</u>	<u>Appropriations</u>	<u>Excess</u>
General Fund	\$ 1,552,712	\$ 1,447,231	\$ 105,481

#### Note 3: Cash and Investments

Cash and investments as of June 30, 2019 are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and investments	\$ 980,616
Statement of Fiduciary Assets and Liabilities:	
Cash and investments	251,301
Investments held by fiscal agents	<u>369,900</u>
Total cash and investments	<u><u>\$ 1,601,817</u></u>

Cash and investments as of June 30, 2019 consist of the following:

Deposits with financial institutions	\$ 203,946
Cash on hand	400
Investments	<u>1,397,471</u>
Total cash and investments	<u><u>\$ 1,601,817</u></u>

## Rossmoor Community Services District

### Notes to Financial Statements

June 30, 2019

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#### Note 3: Cash and Investments (continued)

##### Investments authorized by the California Government Code and the District's Investment Policy

The table below identifies the investment types that are authorized by the District's investment policy. The table also identifies certain provisions of the District's investment policy that address interest rate risk, credit risk and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the District, rather than the general provisions of the California Government Code or the District's investment policy.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Securities, Notes and Bonds	5 Years	25%	\$250,000
Federal Agency or U.S. Government Securities	5 Years	25%	\$250,000
California State Bonds, Warrants and Treasury Notes	5 Years	25%	\$250,000
California Local Agency Investment Fund	N/A	100%	\$65 Million
Orange County Treasury	N/A	25%	None
Medium-Term U.S. Corporate Bonds or Notes	5 Years	25%	\$250,000
Bankers Acceptances	6 Months	25%	\$250,000
Certificates of Deposit	2 Years	25%	\$250,000

##### Investments authorized by debt agreements

Provisions of the debt agreements, rather than the general provisions of the California Government Code or the District's investment policy, govern investment of debt proceeds held by the bond trustee. The table below identifies the investment types that are authorized for investments held by the bond trustee. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

## Rossmoor Community Services District

### Notes to Financial Statements

June 30, 2019

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#### Note 3: Cash and Investments (continued)

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage Allowed</u>	<u>Maximum Investment in One Issuer</u>
Federal Securities	None	None	None
U.S. District Securities	None	None	None
Commercial Paper	270 days	None	None
Money Market Mutual Funds	N/A	None	None
Investment Agreements	None	None	None
Certificates of Deposit, Savings Accounts	None	None	None
Municipal Obligations	None	None	None
Banker's Acceptances	1 year	None	None
U.S. Government Agencies	None	None	None

#### Investment in State Investment Pool

The District is a voluntary participant in the Local Agency Investment Fund (LAIF), which is part of the Pooled Money Investment Account that is regulated by the California Government Code under the oversight of the State Treasurer, Director of Finance and State Controller. The District may invest up to \$65 million in the LAIF fund. Investments in LAIF are highly liquid, as deposits can be converted to cash within 24 hours without loss of interest. The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. All investments with LAIF are secured by the full faith and credit of the State of California. Separate LAIF financial statements are available from the California State Treasurer's Office on the Internet at <http://www.treasurer.ca.gov>.

#### Interest rate risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the District manages its exposure to interest rate risk is by purchasing a combination of shorter-term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.



## Rossmoor Community Services District

### Notes to Financial Statements

June 30, 2019

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#### Note 3: Cash and Investments (continued)

##### Interest rate risk (continued)

Information about the sensitivity of the fair values of the District's investments (including investments held by bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the District's investments by maturity:

<u>Investment Type</u>	<u>Total</u>	<u>12 months or less</u>	<u>12 months or more</u>
State investment pool	\$ 1,027,571	\$ 1,027,571	\$ -
Held by fiscal agents:			
Money market	3,304	3,304	-
U.S. Treasury Notes	<u>366,596</u>	<u>366,596</u>	<u>-</u>
	<u>\$ 1,397,471</u>	<u>\$ 1,397,471</u>	<u>\$ -</u>

##### Credit risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the District's investment policy or debt agreements, and the actual rating as of year-end for each investment type.

<u>Investment Type</u>	<u>Total</u>	<u>Minimum Legal Rating</u>	<u>Rating as of Year End</u>
State investment pool	\$ 1,027,571	N/A	Not rated
Held by fiscal agents:			
Money market	3,304	N/A	Not rated
U.S. Treasury Notes	<u>366,596</u>	<u>N/A</u>	<u>AAA</u>
	<u>\$ 1,397,471</u>		

##### Concentration of credit risk

The investment policy of the District limits investments in any one issuer, except in the state investment pool, to 25% of its investment portfolio. For the year ended June 30, 2019, there were no investments in any one issuer (other than external investment pools) exceeding 5% of the investment portfolio. There are no maximum portfolio limits for investments authorized by debt agreements (e.g. bond reserve funds).

## Rossmoor Community Services District

### Notes to Financial Statements June 30, 2019

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#### Note 3: Cash and Investments (continued)

##### Custodial credit risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The District's investment policy limits investments in certificates of deposit and corporate notes from one issuer to \$250,000. All other authorized deposits are subject to the following provision: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure governmental agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

As of June 30, 2019, the District did not have deposits with financial institutions in excess of federal depository insurance limits.

##### Fair value of investments

The District reports its investments at fair value in the accompanying financial statements. All investment income, including changes in the fair value of investments, is recognized as revenue in the accompanying financial statements.

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The District had the following recurring fair value measurements as of June 30, 2019:

- U.S. Treasury Notes of \$366,596, valued using Level 1 inputs.

Investments in the State Investment Pool, Local Agency Investment Fund (LAIF) are not subject to classification in the fair value hierarchy.

## Rossmoor Community Services District

### Notes to Financial Statements June 30, 2019

#### Note 4: Capital Assets

A summary of changes in capital assets activity for the District's governmental activities for the year ended June 30, 2019 is as follows.

	Balance at June 30, 2018	Increases	Decreases	Balance at June 30, 2019
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 2,861,158	\$ -	\$ -	\$ 2,861,158
Construction in progress	4,000	-	-	4,000
Total capital assets, not being depreciated	<u>2,865,158</u>	<u>-</u>	<u>-</u>	<u>2,865,158</u>
Capital assets, being depreciated:				
Buildings and structures	4,462,430	64,357	-	4,526,787
Motorized vehicles	49,855	9,848	-	59,703
Total capital assets, being depreciated	<u>4,512,285</u>	<u>74,205</u>	<u>-</u>	<u>4,586,490</u>
Less accumulated depreciation for:				
Buildings and structures	(2,712,906)	(171,597)	-	(2,884,503)
Motorized vehicles	(23,354)	(3,483)	-	(26,837)
Total accumulated depreciation	<u>(2,736,260)</u>	<u>(175,080)</u>	<u>-</u>	<u>(2,911,340)</u>
Total capital assets, being depreciated, net	<u>1,776,025</u>	<u>(100,875)</u>	<u>-</u>	<u>1,675,150</u>
Governmental activities capital assets, net	<u>\$ 4,641,183</u>	<u>\$ (100,875)</u>	<u>\$ -</u>	<u>\$ 4,540,308</u>

Depreciation expense of \$175,080 was charged to the parks and recreation function/program in the statement of activities.

**Rossmoor Community Services District**

**Notes to Financial Statements  
June 30, 2019**

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**Note 5: Long-Term Liabilities**

	<u>Balance June 30, 2018</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2019</u>	<u>Due within One Year</u>
Long-term debt from direct borrowing:					
Loan payable	\$ 18,515	\$ -	\$ (5,500)	\$ 13,015	\$ 5,838
Other long-term liabilities:					
Compensated absences	36,661	56,687	(60,967)	32,381	25,000
Total long-term liabilities	<u>\$ 55,176</u>	<u>\$ 56,687</u>	<u>\$ (66,467)</u>	<u>\$ 45,396</u>	<u>\$ 30,838</u>

**Loan Payable**

On August 15, 2016, the District financed the purchase of a truck for \$27,784. The loan bears interest at 5.99% a year and matures on August 29, 2021. The total principal amount outstanding at June 30, 2019 was \$13,015.

The District's outstanding loan from direct borrowings of \$13,015 are secured with the truck as collateral. The District's outstanding loan from direct borrowings contain a provision that in an event of default, the timing of repayment of outstanding amounts may become immediately due or the vehicle may be repossessed.

The annual debt service requirements for the loan payable outstanding at June 30, 2019 were as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 5,838	\$ 621	\$ 6,459
2021	6,197	262	6,459
2022	980	7	987
Total	<u>\$ 13,015</u>	<u>\$ 890</u>	<u>\$ 13,905</u>

**Rossmoor Community Services District**

**Notes to Financial Statements  
June 30, 2019**

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**Note 5: Long-Term Liabilities (continued)**

**Special Assessment District Bonds**

On June 10, 1993, the District issued \$5,000,000 of Series 1993 Limited Obligation Improvement Bonds for Landscaping and Lighting Assessment District No. 1991-1 (Rush School Site Acquisition Project) in accordance with the provisions of the Municipal Improvement Act 1915. The bonds are the liability of the property owners and are secured by liens against the assessed properties. The District acts as agent for collection of principal and interest payments by the property owners and remittance of such monies to the bondholders. Neither the faith and credit nor the general taxing power of the District have been pledged to the payment of the bonds. The bonds bear interest at 6.2% a year and mature on September 2, 2021. The balance of the bonds outstanding at June 30, 2019 was \$760,000.

**Note 6: Transfers To/From Other Funds**

	<u>Transfer in:</u>
	Capital Projects
	Contributions
	<u>(Fund 40)</u>
<u>Transfer out:</u>	
General Fund (Fund 10)	<u>\$ 60,000</u>
	<u>\$ 60,000</u>

The \$60,000 transfer from the General Fund to the Capital Projects Contributions fund was approved and budgeted for capital related projects.

## Rossmoor Community Services District

### Notes to Financial Statements June 30, 2019

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#### Note 7: Risk Management

The District is a member of the Special District Risk Management Authority (SDRMA). The Authority was formed under a joint powers agreement pursuant to California Government Code Sections 6500 et seq. and 900 et seq. to provide a general liability, automotive liability and property damage, and errors and omissions risk financing for the member districts. Contribution development is based on the particular characteristics of the member districts.

The following audited financial data is presented as of and for the fiscal year ended June 30, 2018 for SDRMA (most recent data available):

Total assets	\$ 112,001,700
Deferred outflows of resources	823,568
Total liabilities	(57,903,143)
Deferred inflows of resources	<u>(337,392)</u>
Net position	<u>\$ 54,584,733</u>
Total revenues	\$ 69,342,417
Total expenses	<u>(64,849,994)</u>
Change in net position	<u>\$ 4,492,423</u>

The District's precise share of the Authority's assets, liabilities, risk margin and changes therein during the fiscal year are not available.

#### Adequacy of Protection

During the past three fiscal years, none of the above programs of protection have had settlements or judgments that exceeded pooled or insured coverage. There have been no significant reductions in pooled or insured liability coverage from coverage in the prior year.

## **Required Supplementary Information**

**Rossmoor Community Services District**

**Required Supplementary Information  
General Fund (*Fund 10*)  
Budgetary Comparison Schedule  
For the Year Ended June 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
<b>REVENUES</b>				
Taxes	\$ 960,330	\$ 960,330	\$ 993,932	\$ 33,602
Special assessments	339,900	339,900	346,319	6,419
Intergovernmental	55,000	55,000	55,000	-
Charges for services	190,000	190,000	168,964	(21,036)
Investment income	8,000	20,000	21,397	1,397
Other	22,000	22,000	21,098	(902)
Total revenues	<u>1,575,230</u>	<u>1,587,230</u>	<u>1,606,710</u>	<u>19,480</u>
<b>EXPENDITURES</b>				
Current:				
General government	816,279	816,279	888,468	(72,189)
Public services	245,500	253,345	251,712	1,633
Parks and recreation	311,996	342,507	367,920	(25,413)
Capital outlay	29,100	35,100	44,612	(9,512)
Total expenditures	<u>1,402,875</u>	<u>1,447,231</u>	<u>1,552,712</u>	<u>(105,481)</u>
Excess of revenues over (under) expenditures	172,355	139,999	53,998	(86,001)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers out	-	(60,000)	(60,000)	-
Total other financing sources (uses)	<u>-</u>	<u>(60,000)</u>	<u>(60,000)</u>	<u>-</u>
Net change in fund balance	172,355	79,999	(6,002)	(86,001)
Fund balance, beginning of year	<u>1,009,301</u>	<u>1,009,301</u>	<u>1,009,301</u>	<u>-</u>
Fund balance, end of year	<u>\$ 1,181,656</u>	<u>\$ 1,089,300</u>	<u>\$ 1,003,299</u>	<u>\$ (86,001)</u>



**Rossmoor Community Services District**

**Notes to Required Supplementary Information  
June 30, 2019**

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**Note 1:        Budgets and Budgetary Accounting**

The annual District budget for the General Fund is prepared, approved and adopted in accordance with Section 61110 of the government code. Budgetary control is maintained at the total expenditure level of each fund. Any deficiency of budgeted revenues compared to budgeted expenditures is financed from beginning unassigned fund balance. During the fiscal year, several nominal supplementary appropriations were necessary.

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## Supplementary Information

**Rossmoor Community Services District**

**Capital Projects Contributions Fund (Fund 40)**

**Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual  
For the Year Ended June 30, 2019**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Other	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Parks and recreation	-	-	9,848	(9,848)
Capital outlay	5,000	67,973	64,357	3,616
Debt service:				
Principal retirement	4,500	4,500	5,500	(1,000)
Interest and fiscal charges	2,000	2,000	1,066	934
Total expenditures	<u>11,500</u>	<u>74,473</u>	<u>80,771</u>	<u>(6,298)</u>
Excess of revenues over (under) expenditures	(11,500)	(74,473)	(80,771)	(6,298)
<b>OTHER FINANCING SOURCES</b>				
Transfers in	-	60,000	60,000	-
Total other financing sources	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>-</u>
Net change in fund balance	(11,500)	(14,473)	(20,771)	(6,298)
Fund balance, beginning of year	<u>26,211</u>	<u>26,211</u>	<u>26,211</u>	<u>-</u>
Fund balance, end of year	<u>\$ 14,711</u>	<u>\$ 11,738</u>	<u>\$ 5,440</u>	<u>\$ (6,298)</u>

**Rossmoor Community Services District**

**Statement of Changes in Fiduciary  
Assets and Liabilities – Agency Fund (*Fund 50*)  
For the Year Ended June 30, 2019**

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<b>Special Assesment Fund</b>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
<b>Assets</b>				
Cash and investments	\$ 243,650	\$ 382,240	\$ 374,589	\$ 251,301
Investments held by fiscal agents	365,244	380,785	376,129	369,900
Assessments receivable	7,202	2,932	7,202	2,932
Total assets	<u>\$ 616,096</u>	<u>\$ 765,957</u>	<u>\$ 757,920</u>	<u>\$ 624,133</u>
<b>Liabilities</b>				
Due to bondholders	<u>\$ 616,096</u>	<u>\$ 765,957</u>	<u>\$ 757,920</u>	<u>\$ 624,133</u>